

ACTIVITY LOG (ICS 214)

1. Incident Name: MI-H5N1-HPAI-IMT		2. Operational Period: Date From: 04/23/2024 Date To: 04/24/2024 Time From: 0630 Time To: 1900	
3. Name: Alejandro Laboy	4. ICS Position: Site Manager	5. Home Agency (and Unit): VS PR	
6. Resources Assigned:			
Name	ICS Position	Home Agency (and Unit)	
Gerardo Martinez	Site Manager Supervisor	VS TX	
7. Activity Log:			
Date/Time	Notable Activities		
0630	Arrived on site.		
0640	First core material truck left IO 02 for compost site.		
0640-1757	Core material transport trucks were dispatched from IO 02 to compost site(trucks 7,9,47,59,and 60).		
	53 core material loads were delivered to compost site		
0658	1st mulch delivery to IO 02 for core mixture.		
0806	Compost site personnel (Codie Marcum & Austin Burgin) advised IO 02 site managers to slow core material dispatched due to contractor wheel loader malfunction on their end.		
0929-0942	Chicken carcass fell from truck 7. Carcass was double bagged and deposited on truck 9 when it returned to IO 02 to retrieve more core material.		
0945	2nd mulch delivery to IO 02.		
1153	Waste management truck went into hot zone.		
1310-1630	Accompanied case manager Dr. Lisa Hindle and site manager Austin to walk barns and look for remaining carcasses and eggs.		
1750	Herbruck truck 76 with trailer 87 entered hot zone. Truck came to deliver empty trailer.		
1800	Truck 76 left site.		
1814	Plummer's waste water truck left site for replacement.		
1840	Carwash.		
1900	Arrived at lodging.		
8. Prepared by: Name: <u>Alejandro Laboy</u> Position/Title: <u>AHT/Site Manager</u> Signature: <u>ALEJANDRO LABOY GONZALEZ</u>			
ICS 214, Page 1		Date/Time: <u>04/23/2024;2216</u>	

Digitally signed by ALEJANDRO LABOY GONZALEZ
 Date: 2024.04.23 22:16:59 -0400

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ICS 214

Activity Log

Purpose. The Activity Log (ICS 214) records details of notable activities at any ICS level, including single resources, equipment, Task Forces, etc. These logs provide basic incident activity documentation, and a reference for any after-action report.

Preparation. An ICS 214 can be initiated and maintained by personnel in various ICS positions as it is needed or appropriate. Personnel should document how relevant incident activities are occurring and progressing, or any notable events or communications.

Distribution. Completed ICS 214s are submitted to supervisors, who forward them to the Documentation Unit. All completed original forms must be given to the Documentation Unit, which maintains a file of all ICS 214s. It is recommended that individuals retain a copy for their own records.

Notes:

- The ICS 214 can be printed as a two-sided form.
- Use additional copies as continuation sheets as needed, and indicate pagination as used.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period <ul style="list-style-type: none"> • Date and Time From • Date and Time To 	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Name	Enter the title of the organizational unit or resource designator (e.g., Facilities Unit, Safety Officer, Strike Team).
4	ICS Position	Enter the name and ICS position of the individual in charge of the Unit.
5	Home Agency (and Unit)	Enter the home agency of the individual completing the ICS 214. Enter a unit designator if utilized by the jurisdiction or discipline.
6	Resources Assigned	Enter the following information for resources assigned:
	<ul style="list-style-type: none"> • Name 	Use this section to enter the resource's name. For all individuals, use at least the first initial and last name. Cell phone number for the individual can be added as an option.
	<ul style="list-style-type: none"> • ICS Position 	Use this section to enter the resource's ICS position (e.g., Finance Section Chief).
7	<ul style="list-style-type: none"> • Home Agency (and Unit) 	Use this section to enter the resource's home agency and/or unit (e.g., Des Moines Public Works Department, Water Management Unit).
	Activity Log <ul style="list-style-type: none"> • Date/Time • Notable Activities 	<ul style="list-style-type: none"> • Enter the time (24-hour clock) and briefly describe individual notable activities. Note the date as well if the operational period covers more than one day. • Activities described may include notable occurrences or events such as task assignments, task completions, injuries, difficulties encountered, etc. • This block can also be used to track personal work habits by adding columns such as "Action Required," "Delegated To," "Status," etc.
	Prepared by <ul style="list-style-type: none"> • Name • Position/Title • Signature • Date/Time 	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).